

CHESTNUTHILL TOWNSHIP SUPERVISORS
ROUTE 715, BRODHEADSVILLE, PA 18322
MINUTES OF MEETING – JANUARY 20, 2004

A regular meeting of the Chestnuthill Township Board of Supervisors was called to order at 7:00 p.m. on Tuesday, January 20, 2004, at the Municipal Building, Rte 715, Brodheadsville, Pa. Those present were Chuck Gould (Chairman), Maureen Tatu (Vice-Chair), Leigh Kane (Supervisor) and Atty. Joseph P. McDonald, Jr.

The **Pledge of Allegiance** to the Flag was led by Mrs. Lopez.

Executive Session. Was held on January 5 for pending litigation matters.

Unit Care Agreements. None.

Public Comment.

Jim Spinola. Budget. Can he have a copy of the adopted budget? Yes.

Cell Tower. What is the status of the cell tower at the transfer station? No tests have been performed yet, just elevation and coordinate readings. They will call us when they are ready to test. There is no date for a Zoning Hearing. Certificate of Occupancy. Jim suggested someone here check periodically with the Assessment Office of Monroe County to see if the certificate of occupancy's on all homes are on the tax rolls.

Minutes. On motion made by Leigh, seconded by Chuck it was voted to approve the minutes of the January 5 reorganization, January 5 Supervisors, and January 13 meetings as distributed. (3-0)

Correspondence.

Auditor position. Ms. Adel Werner sent a letter to the Board expressing interest in holding this position.

Auditor resignation Julia Cattaneo. A letter was received from Julia Cattaneo resigning from the Auditor position. On motion made by Chuck, seconded by Leigh it was voted to accept this resignation. (3-0)

PSATS. A newsletter from PSATS regarding the new building codes.

Office of Emergency Management Coordinator. This is a letter to the Board requesting approval and formal appointment of the following individuals as Deputy Emergency Management Coordinators for Chestnuthill Township. They are Eric E. Hoffman, Bradley Mann, and Donald Zipp. On motion made by Chuck, seconded Leigh it was voted to approve and appoint these individuals. (3-0)

Redevelopment Authority. In 2003, the redevelopment Authority assisted seven low income Township homeowners repair their homes. Funds to assist the seven families were obtained by the Authority for the countywide housing rehabilitation program from federal sources.

Monroe County Arts Council. A thank you letter for the donation.

Columbia Gas. A letter regarding updating Line 1278 in Monroe, Northampton and Pike Counties.

Resignation Park Committee Heather Werner. She is now in college at Wilkes University and has resigned from the park committee. On motion made by Leigh, seconded by Chuck it was voted to accept her resignation.

Roadmaster.

Snow/Towing/Fire lane Ordinances. These ordinances pertain to removing abandon vehicles on the right-of-way. Atty. McDonald will have the ordinance prepared for a public hearing scheduled for Tuesday, February 3rd at 6:00 p.m. with the regularly scheduled Board of Supervisor's meeting immediately following. On motion made by Chuck, seconded by Leigh it was voted to hold this public hearing for the above date. (3-0)

Planning Director. None.

Old Business.

Sewage Bids for Park Bldg. There were three bids as per the specs as follows:

Garber Excavating	\$10,827.00
Pioneer Construction	\$22,000.00
Fisher Construction	\$15,300.00

After Helen Beers, SEO reviewed each bid she recommended Garber Excavating to the Board. On motion made by Chuck, seconded by Leigh it was voted to accept the bid of Garber Excavating at \$10,827.00. (3-0)

Tax Collector Audit. John J. Riley & Co has completed the audit for 2002 and January 2003 for Joan Rinker. On motion made by Chuck, seconded by Maureen it was voted to accept this audit. (2-0) (Leigh abstained, as she was not Supervisor at the time)

CPA Resolution 04-1. The CPA firm of Zelenkofske & Axelrod, LLC was appointed at the reorganization meeting of January 5th; however, a resolution was not prepared. This is just for signatures. On motion made by Chuck, seconded by Maureen it was voted to sign and approve this resolution 04-1. (3-0)

Letter to the Commissioners. This letter was a draft to the Monroe County Commissioners after a request by some Whispering Woods residents asking for a countywide re-appraisal of all homes. Resident Kathy Schuma was against sending this letter as she re-

sides in the Whispering Woods development and does not want a re-appraisal. Al Bourke agreed we do not need a re-appraisal, the last thing we need is higher taxes. A lengthy discussion ensued. On motion made by Maureen, seconded by Leigh it was voted to withdraw the letter and to make available the Commissioners address for any resident who wishes to write a letter on his or her own behalf. (3-0)

New Business.

Modafferi Tax Exemption. As we acquire properties, Atty. McDonald is asked to seek a tax exemption. Modafferi property was just recorded in the Courthouse. On motion made by Leigh, seconded by Maureen it was voted to ask Atty. McDonald to seek a tax exemption. (3-0)

Whispering Woods Road Maintenance/Dedication. Atty. Mark Wolfe was present on behalf of LTS/Whispering Woods Development. He had met with representatives of the Township involving the roads, construction vehicles damaged certain portions of the roads. A proposed amendment to the developers agreement with the Township and the Developer had been written and was forwarded to Atty. McDonald earlier in the day. Several points agreed upon were additional developer financial contribution, road maintenance by the township pending dedication, release and discharge, non-prejudicial and ratification and reaffirmation. Kathy Schuma questioned her drainage easement problems on her property lot 43 and also who is responsible for the maintenance of this easement. LTS had placed 254' of metal guide rail around this easement and she is very unhappy with the unsightliness. Atty. Wolfe said this needs to be resolved and he will have an engineer look at the drainage problem and report back to the Township. Mr. & Mrs. Steven-son said the school would not provide bus service to the community until September if the roads were taken over. Joe Weston, Roadmaster said he spoke to Chris Fisher at the School and if we take the roads and the winter maintenance, the school will look favorably at sending the buses into Whispering Woods before September. A lengthy discussion ensued. On motion made by Maureen, seconded by Leigh it was voted to approve and sign the First Amendment to Whispering Woods Development Agreement. (3-0)

Bills. On motion made by Maureen, seconded by Leigh it was voted to pay the General and State Fund bills. (3-0)

Plans.

D'Alessandro Planning Module. After doing some research and having our Engineer, Chris McDermott out to the site for an inspection, on motion made by Chuck, seconded by Leigh it was voted to deny this planning module unless it is submitted with a site plan. (3-0) (**change to these minutes as of 2/3/04 meeting should be sketch plan not site)

Kishbaugh, Donald. (Land Development Plan) Policelli Engineering. This is a 90-acre tract of land they are subdividing off the existing farmhouse and there is a slight lot line

change giving 1/5 of an acre more to the Poholoquine Fish Club. Since there has been a slight lot line change Atty. McDonald felt it should go back to the Planning Commission for their approval. On motion made by Chuck, seconded by Maureen it was voted to table this plan until the February 3 meeting so the Planning Commission can look at this. (3-0)

Heller's Gas. Al Bourke asked if we could require propane alarms for Heller's Gas since they have such large tanks. Chuck will follow up on this.

Auditor. On motion made by Leigh, seconded by Maureen it was voted to appoint Adel Werner to the position of Auditor. She will replace June O'Neill who has resigned. (3-0)

Adjournment. There being no further business, on motion made by Chuck, seconded by Maureen it was voted to adjourn at 8:45 p.m. (3-0)

Respectfully submitted,

Cathy A. Baker
Recording Secretary